**Team Meeting Date:** 02/13/2024

**Purpose:** First Meeting, Role Assignment, Team Name

**Attendance:**

Tanner Gurley,

Dustin Le,

Timothy Holmes,

Connor Williamson

**Notes:**

James Rossillon injured his back and was unable to attend due to injuring himself at work.

Decided on a Team Name

Team Name: **Burgundy Tigers**

Decided on a meeting room for every Tuesday.

Team Room (Next Meeting): **1322**

Reservation Times: **3:45 PM to 4:30 PM**

Tim created a GitHub Repository and invited everyone to the repository.

Temporary Roles:

**Team Leader:** Tanner Gurley

**Team Leader 2:** Timothy Holmes

**Team Administrator:** Dustin Le

**Technical Administrator:** James Rossillon

**Data Administrator/ Quality Assurance Manager:** Connor Williamson

Will assess roles and responsibilities next meeting.

Waiting for Project Description to work on UPEDU